

# Scam Awareness Checklist

Scam emails are becoming increasingly sophisticated, making it harder than ever to spot the red flags. This checklist is designed to help you quickly evaluate suspicious messages, protect your personal information, and avoid falling victim to online fraud. Use it as a simple, practical guide whenever something in your inbox doesn't feel quite right.

## **Before you respond or pay:**

- Does the message feel rushed or urgent?
- Is the sender asking for unusual payment methods or personal details?
- Does the email or website contain spelling errors or strange links?
- Are they avoiding direct answers to simple questions?
- Is the social media account new, unverified or inconsistent?
- Does the offer feel too good to be true?

## **Before you click any link:**

- Hover over the link — does the address look unfamiliar or odd?
- Check if the website has clear contact details and a returns or privacy policy.
- Look for secure connection indicators (like the padlock symbol).

## **If you've already shared info or paid:**

- Contact your bank or payment provider immediately.
- Change any passwords that may be connected.
- Save screenshots, emails and messages as evidence.
- Report the scam to the relevant authority.

If you have any questions do not hesitate to contact us on 01392 330 292 or by emailing [sales@edworthymedia.co.uk](mailto:sales@edworthymedia.co.uk)